

**District 5020**  
**District Vocational Services Chair**  
**Job Description**

**Overview and Objectives:**

The Vocational Service Chair works with the Vocational Services Committee to promote high ethical standards in business and professions, the worthiness of all useful occupations, and the dignifying of each Rotarian's occupation as an opportunity to serve society. The promotion and application of the 4-Way Test in business and personal life. Vocational Service aims to stimulate and promote Club Vocational Service and assist clubs to inspire integrity, encouraging professional development and foster mentoring to help achieve career and life goals. This position reports to the District Governor.

**Term of Appointment:** The appointment is a 3-year term, renewable annually, subject to approval of the DG, DGE and DGN.

**Responsibilities:**

- Chairs the District Vocational Services Committee
- Promotes and keeps Vocation Service front and centre in Rotarian minds throughout the District
- Encourages clubs to present Vocational or Business Excellence Awards
- Adheres to, and promotes, the highest ethical standards in all occupations, including fair treatment of employers, employees, associates, competitors and the public
- Recognizes the worthiness of all useful occupations, not just those that are pursued by Rotarians
- Adheres to the values expressed in The 4-Way Test and the Declaration for Rotarians in business and professions, which promote high ethical standards in the workplace, a central theme of Rotary throughout its history
- Encourages clubs to mentor young people to help them succeed in their vocational pursuits
- Encourages clubs to have club members share information about their profession through classification talks
- Encourages business networking events that introduce non-Rotarians to the principles of vocational service
- Encourages clubs to implement an activity to celebrate Vocational Service Month in January
- Attends DTA/Conference and may be asked to present at this event
- Attends District Council Meetings
- Prepares Vocational Services Committee report for District Council
- Organizes District Vocational Services Committee meetings throughout the year
- Recommends new individuals to District Governor for the Vocational Services Committee

- Recommends to DG team potential replacements for the Vocational Services Chair position prior to his/her term ending

**Qualifications:**

- Competent computer skills
- Effective verbal and communication skills
- Ability to manage, lead, and guide volunteers
- Ability to travel to/from Canada/USA
- Must be Youth Protection compliant and have taken District Youth Protection training
- Be a Rotarian in good standing

27 September 2019