

**District 5020**  
**District Resolutions and Policy Review Chair**  
**Job Description**

**Overview and Objectives:** The Resolutions and Policy Review Committee (R&PR) is responsible to review and change district policy documents subject to review and recommendation of changes by the District Council, for approval by the District Governor.

**Term of Appointment:** The appointment is a 3-year term, renewable annually, subject to approval of the DG, DGE and DGN.

**Responsibilities:**

- This is not a District Council position. The R&PR Chair attends meetings of the District Council when approved by the DG.
- Chairs the District Resolution and Policy Committee.
- Reviews the District Policy (DPM) in coordination with the D5020 Council on Legislation Representative (COL), at a minimum, following each tri-annual Council on Legislation, and publication of a new RI Manual of Procedure, to ensure continued compliance with RI Policy.
- Responsible to maintain an oversight, to the best of the committee's ability, of legislative, legal, and other matters that might or might not affect the District.
- When required, the committee shall work with the District Secretary and the District Conference Chair to prepare resolutions to be submitted at the District Conference.
- Recommends to District Governance Team potential replacements for the R&PR position prior to term conclusion.

**Qualifications:**

- Competent technology and organizational skills
- Effective verbal and written communication skills
- Good understanding of the function and operations of District 5020, including District Council
- Be a Rotarian in good standing

01-Mar-20